Jugo

Quick-Start Guide

Introduction ____ 3

Getting Started ____ 4

Setting Up Your Account ____ 4

Navigating the Jugo Platform ____ 4

Creating Your First Event ____ 5

Managing Your Event ____ 5

Additional Resources ____ 6

Introduction

Welcome to Jugo, an experiential platform that helps you organize and manage your virtual events with ease. This guide will give you an overview of how to use Jugo's basic features, so you can start creating your events and managing them efficiently.

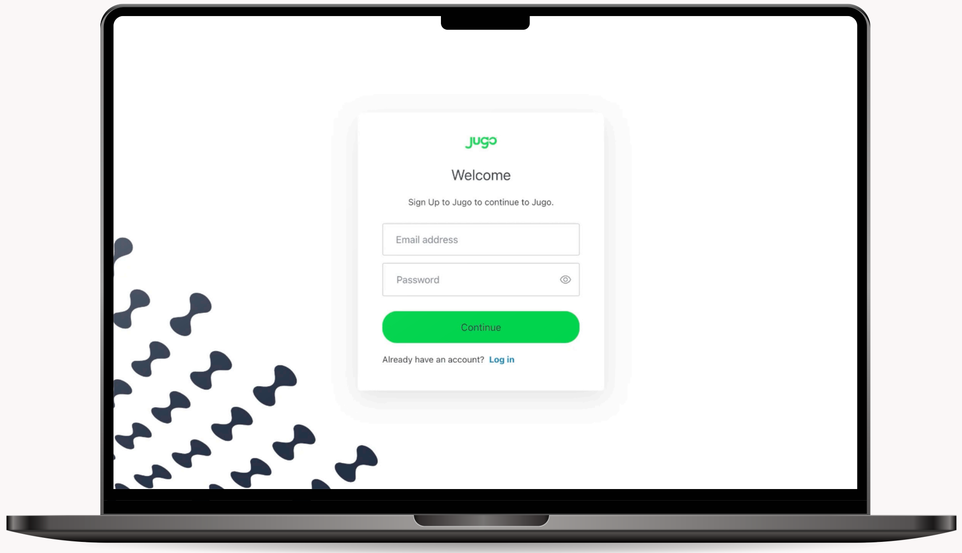
Jugo

Setting Up Your Account

To get started with Jugo, go to https://app.jugo.io/ and sign up for a new account.

Fill in your details and create a password to complete the registration process. You will then receive an email to verify your email address. Click the link and you will then be taken to the Jugo dashboard. To learn more click here.

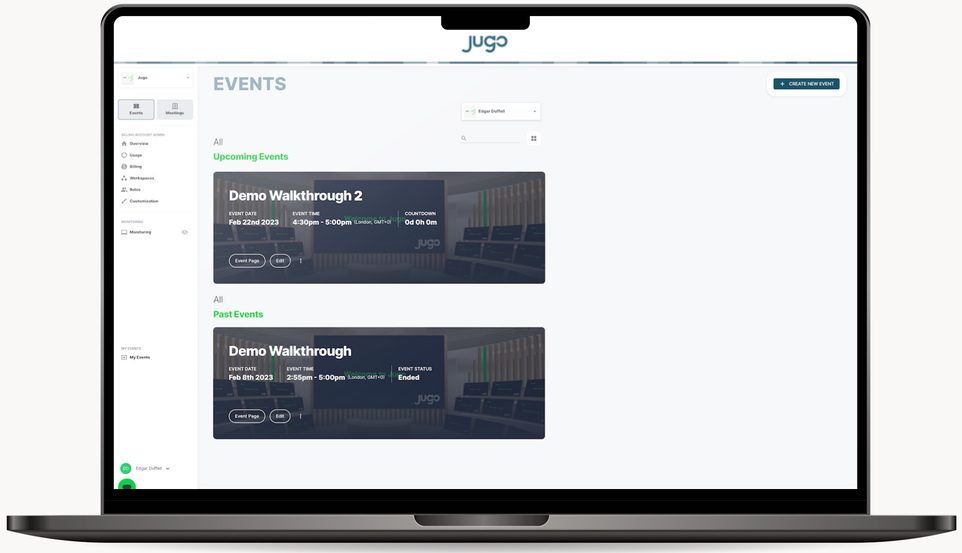
Once you have done this, your dedicated Customer Success Manager will give you access to start creating events.



Navigating the Jugo Platform

The Jugo dashboard is your main hub for managing your events. It provides a quick overview of your events, and other relevant information.

You can use the navigation menu on the left to access unique features to customize your event.

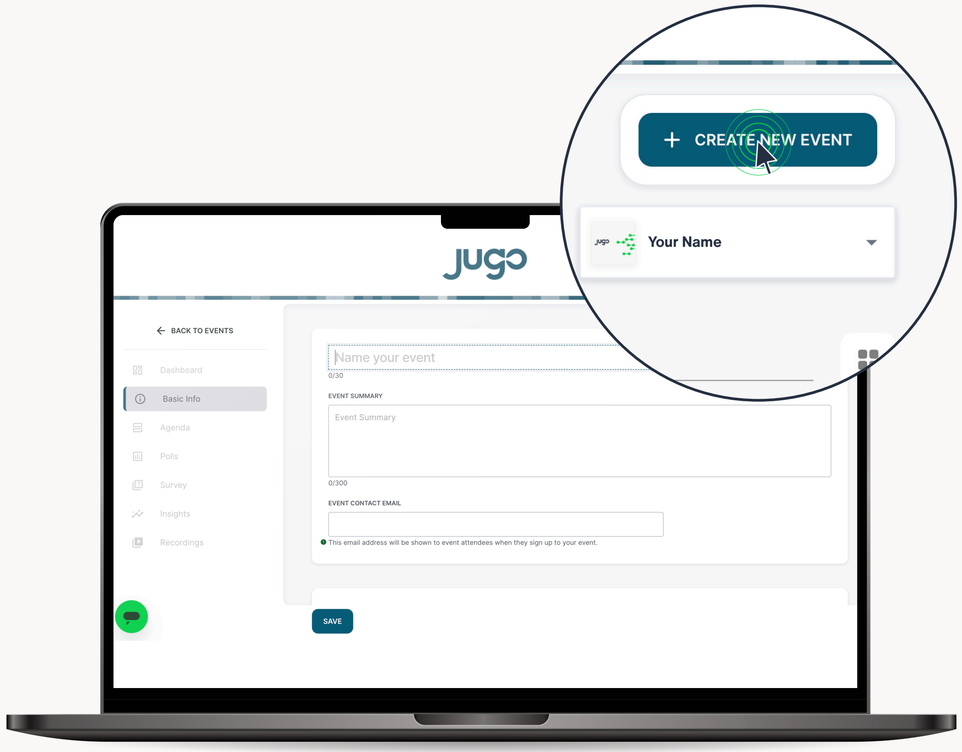


Creating Your First Event

To create a new event, click on your Workspace in the top right followed by “Create Event” button.

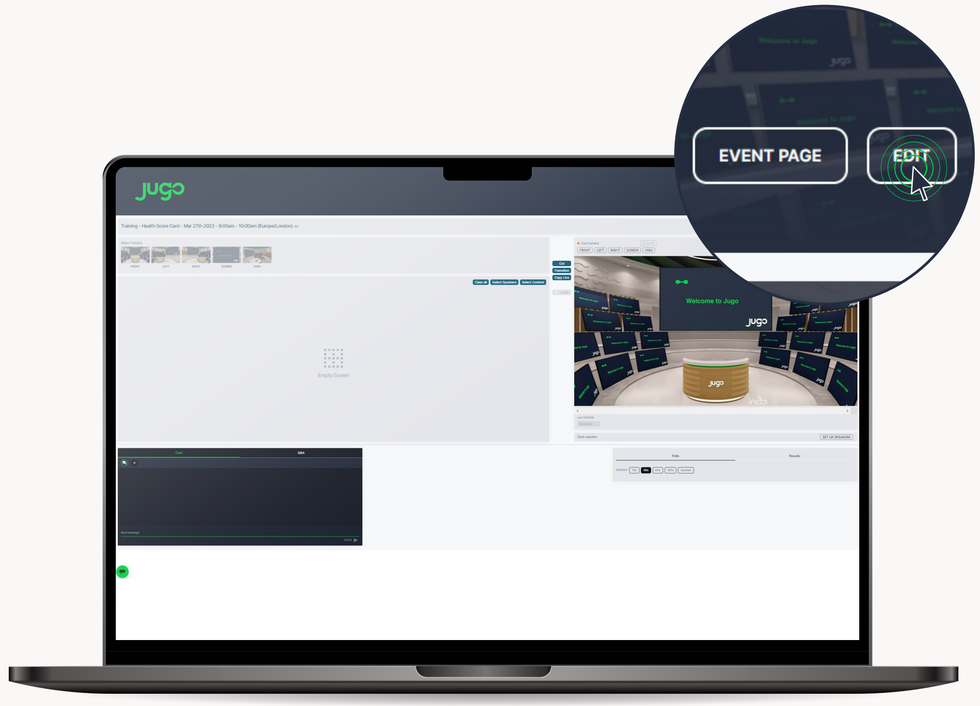
Fill in the event details such as event name, date, and venue.

You can add branding, agenda content, such as PowerPoints and MP4 videos, and much more according to your preferences.



Managing Your Event

To access and start an event from the Dashboard, click the Edit button and then click Director View on the left to join and start your event as Director.



Admin Role

If you are assigned as Billing Account Admin, you can keep track of your usage, invoice history and assign Workspace Admins.

Workspace Admins can create, manage, and direct events.

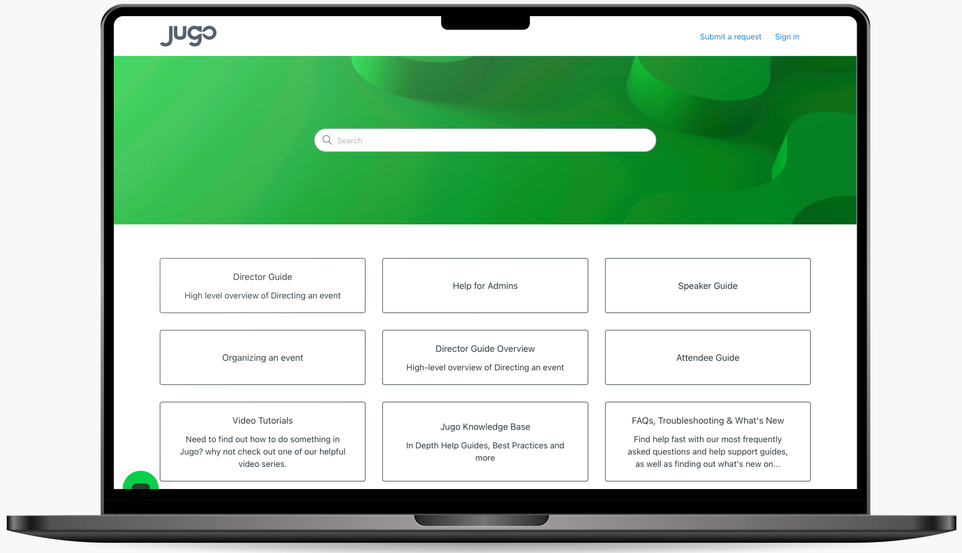
Need more help?

To get more out of Jugo, visit our Help Center for a range of resources.

The knowledge base provides helpful articles and FAQs to guide you through unique features and tasks.

The Jugo support team is also available to help you if you need help or have questions.

We hope this guide will be a great starting point to get you familiar with Jugo. We're also looking forward to providing you with a comprehensive training program that will take your virtual events to the next level.



When people feel purposeful and connected, anything is possible.

Jugo builds spaces for digital experiences that reimagine how people and teams connect, collaborate and create, making every virtual connection feel more real than ever before.

Jugo. Bringing the power of real human interaction back into the digital world.

Contact Us

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